



Application For Employment

Cheeseman LLC
2200 State Route 119
Ft. Recovery, OH 45846

An equal opportunity employer. We do not discriminate in employment on the basis of:
race, color, creed, religion, national origin, ancestry, sex, age or disability.

Position(s) Applied For _____ Date _____

Name _____ SS# _____ - _____ - _____

Address _____ City _____

State _____ Zip _____ Phone () _____

Email Address _____ Cell () _____

Address _____ How Long _____

For _____ street _____ city _____ state & zip _____

Past 3 _____ How Long _____

Years _____ street _____ city _____ state & zip _____

Are you lawfully eligible for employment in the United States? _____ Yes _____ No

Have you ever worked for these companies before? _____ Where? _____

Dates _____ to _____ Rate of Pay _____ Position _____

Reason for Leaving? _____

Are you now employed? _____ If no, how long since leaving last employer? _____

Who referred you? _____ Rate of pay expected? _____

Certified Drivers License # _____ State _____

Issue date _____ Expiration Date _____ Endorsements _____

In case of emergency, notify _____

name

address

phone

Date of Birth _____ (Drivers Only)

Month

Day

Year

800-762-5793

www.cheeseman.com

FAX: 937-583-4548

TEN YEARS PAST EMPLOYMENT

(Include all companies you've worked for or leased to)

Last Employer Name _____

Street Address _____ Phone _____

City _____ State _____ Zip _____

Position held _____ Salary _____ From _____ To _____
(Date) (Date)

Type equipment driven _____ Areas driven in _____

Reason for leaving _____

Check here if the job was designated as Safety Sensitive and subject to alcohol and controlled substance testing required by 49 CFR part 40.

Second Last Employer Name _____

Street Address _____ Phone _____

City _____ State _____ Zip _____

Position held _____ Salary _____ From _____ To _____
(Date) (Date)

Type equipment driven _____ Areas driven in _____

Reason for leaving _____

Check here if the job was designated as Safety Sensitive and subject to alcohol and controlled substance testing required by 49 CFR part 40.

Third Last Employer Name _____

Street Address _____ Phone _____

City _____ State _____ Zip _____

Position held _____ Salary _____ From _____ To _____
(Date) (Date)

Type equipment driven _____ Areas driven in _____

Reason for leaving _____

Check here if the job was designated as Safety Sensitive and subject to alcohol and controlled substance testing required by 49 CFR part 40.

Fourth Last Employer Name _____

Street Address _____ Phone _____

City _____ State _____ Zip _____

Position held _____ Salary _____ From _____ To _____
(Date) (Date)

Type equipment driven _____ Areas driven in _____

Reason for leaving _____

Check here if the job was designated as Safety Sensitive and subject to alcohol and controlled substance testing required by 49 CFR part 40.

Fifth Last Employer Name _____

Street Address _____ Phone _____

City _____ State _____ Zip _____

Position held _____ Salary _____ From _____ To _____
(Date) (Date)

Type equipment driven _____ Areas driven in _____

Reason for leaving _____

Check here if the job was designated as Safety Sensitive and subject to alcohol and controlled substance testing required by 49 CFR part 40.

Sixth Last Employer Name _____

Street Address _____ Phone _____

City _____ State _____ Zip _____

Position held _____ Salary _____ From _____ To _____
(Date) (Date)

Type equipment driven _____ Areas driven in _____

Reason for leaving _____

Check here if the job was designated as Safety Sensitive and subject to alcohol and controlled substance testing required by 49 CFR part 40.

Seventh Last Employer Name _____

Street Address _____ Phone _____

City _____ State _____ Zip _____

Position held _____ Salary _____ From _____ To _____
(Date) (Date)

Type equipment driven _____ Areas driven in _____

Reason for leaving _____

Check here if the job was designated as Safety Sensitive and subject to alcohol and controlled substance testing required by 49 CFR part 40.

Eighth Last Employer Name _____

Street Address _____ Phone _____

City _____ State _____ Zip _____

Position held _____ Salary _____ From _____ To _____
(Date) (Date)

Type equipment driven _____ Areas driven in _____

Reason for leaving _____

Check here if the job was designated as Safety Sensitive and subject to alcohol and controlled substance testing required by 49 CFR part 40.

EXPERIENCE AND QUALIFICATIONS - OTHER

List any courses or training that may help you in your work for this company:

List any special equipment or technical materials you can work with:

Show any trucking, transportation or other experience that may be helpful:

Military Status

Have you served in the U.S. Armed Forces? _____ Branch _____ Dates: From _____ To _____

Rank at Discharge _____ Date of Discharge _____

Education

Circle Highest Grade Completed: 1 2 3 4 5 6 7 8 High School: 1 2 3 4 College: 1 2 3 4

Last School Attended _____

(Name)

(City)

DRIVING EXPERIENCE

Class of Equipment	Type of Equipment (Van, Tank, Flat, Etc.)	Dates		Approx. No. of Miles (Total)
		From	To	
Straight Truck				
Tractor and Semi Trailer				
Tractor-Two Trailers				
Other				

List States operated for last five years _____
 Driver School attended last five years? _____
 Have you ever been convicted of a felony? _____
 Which safe driving awards do you hold and from whom? _____

ACCIDENT RECORD FOR PAST 7 YEARS (ATTACH SHEET IF MORE SPACE IS NEEDED)

Dates	Nature of Accident (Head-On, Rear-End, Upset, Etc.)	Commercial	Private	Charged	Cited	Fatalities	Injuries
Last Accident							
Next Previous							
Next Previous							

TRAFFIC CONVICTIONS AND/OR SUSPENSIONS AND/OR REVOCATIONS FOR THE PAST 7 YEARS (OTHER THAN PARKING VIOLATIONS)

Location	Date	Charge	Penalty

READ AGREEMENT BEFORE SIGNING

I hereby authorize and consent to any and all persons, firms, corporations or entities, including without limitation former employers, governmental agencies, lessor/lessee, and contractual parties, to release to Cheeseman LLC, any performance, past employment, character or any other information, data or materials. I hereby release, discharge, covenant not to sue, and indemnify from loss, claims, causes of action, and liabilities whatsoever, all persons, firms, corporations or other entities, their respective agents, employees, officers, directors, and shareholders from all damages, compensatory, punitive, exemplary, or any other kind, nature or description for breach or violation of any legal duty whether arising by statute, regulation, common law, public policy, contract or otherwise. It is agreed and understood in the event any information, data or materials I have provided to Cheeseman LLC is false, misleading or inaccurate, I shall be subject to immediate termination of employment.

I authorize and consent to Cheeseman LLC, its employees and agents to investigate my background and to collect any information, data and materials, in whatever manner or form, Cheeseman LLC deems relevant, whether on record or not, and I release, discharge, covenant not to sue and indemnify Cheeseman LLC, its employees, agents, officers, directors and shareholders from all loss, claims, causes of actions and liabilities whatsoever, whether arising in tort, contract, by statute, regulation, public policy, or otherwise arising out of or related to Cheeseman LLC's activities, actions, or conduct in connection therewith. It is also agreed and understood that under the Fair Credit Reporting Act, Public Law 91-508, as amended from time to time, I am aware that any investigation may include information, data and materials regarding my character, credit worthiness, mode of living along with previous drug testing information.

I agree to furnish any information, data and materials or complete any examination, physical or psychological, Cheeseman LLC may require. It is also agreed and understood that the application for employment in no way obligates Cheeseman LLC to employ me, and it is understood that an employment always remains at will, for no period of time whether definite or indefinite, and may be terminated with or without cause and with or without notice.

I certify that this application was completed by me, and all information is deemed to be true and correct to the best of my knowledge.

_____ Date

_____ Applicants Signature



CHEESEMAN LLC

2200 State Rt 119
Ft. Recovery, OH 45846

Phone: 800-762-5793

Fax: 937-548-4548

REQUEST FOR INFORMATION

I hereby authorize all previous employers to release the following information to Cheeseman LLC for the purposes of investigation as required under Section 391.23 of the Federal Motor Carrier Safety Regulations. A copy of this authorization may be accepted as an original.

APPLICANT: _____ SIGNATURE: _____

SOCIAL SECURITY NO: _____ DATE OF BIRTH: _____ DATE: _____

In accordance with section 391.23, we are required to request the following information from all previous employers of the applicant that employed him/her as a commercial motor vehicle operator within the preceding three (3) year period. As required under 391.23(g), please complete the information below and forward immediately to the above fax number.

PREVIOUS EMPLOYER

Previous Employer Name: _____ Address: _____ Contact: _____

Phone No: _____ Fax No: _____ Dates Employed: _____ To: _____

THREE (3) YEAR SAFETY PERFORMANCE HISTORY

The applicant was employed by you? Y N Position: _____ Full Time: Part Time:

Dates Employed: (from m/yr) _____ (to m/yr) _____ and (from m/yr) _____ (to m/yr) _____

Employed in a Safety Sensitive Position? Y N Subject to Part 40 Drug/Alcohol Testing? Y N

Type of Equipment Operated: Tractor / Trailer Straight Truck Other _____

Trailer Type: 53Van 48Van Flat Tank Other _____ Operating Area: Local Regional OTR

Reason for leaving your employ: Discharged Laid Off Resigned Military Duty Rehire? Y N Upon Review

Complete the following for all accidents involving the applicant including those noted on your accident register in the preceding 3 year period.

Date	Location	Type	Fault	Injury	Fatal	DOT	Damage	Location

In accordance with Part 40.25(b), for the preceding three (3) year period:

- ✓ Has this applicant ever tested positive or adulterated or substituted a specimen for a controlled substance? Y N
- ✓ Has this applicant ever had an alcohol test with a BAC of .04 or greater? Y N
- ✓ Has this applicant ever refused a required drug or alcohol test? Y N
- ✓ Has this applicant committed any violations of Sub Part B of 383 or Part 40? Y N

If yes, please provide the name, address and phone number of the Substance Abuse Professional that the person was referred to.

Completed by: _____ Title: _____ Date: _____



RELEASE OF INFORMATION FROM PREVIOUS EMPLOYERS AND FMCSA PSP SYSTEM

PREVIOUS EMPLOYMENT RELEASE

I hereby authorize you to release to Cheeseman LLC any and all information regarding my services, character, and conduct while in your employment, and you are released from any liability, which may result from giving such information. In order to enable Cheeseman LLC comply with the requirements of 49 C.F.R. 391.23, on my application for employment, I have listed all of the companies for which I have worked as a driver (safety sensitive function) during the past three (3) years. I authorize the release of information they are required to maintain by 49 C.F.R. subpart B part 382 or 49 C.F.R. part 40 positive controlled substance test results, and refusals to be tested within the three (3) years preceding the date of this application.

BY MY SIGNATURE BELOW, I HEREBY AUTHORIZED AND DIRECT MY PRIOR EMPLOYERS TO RELEASE SUCH INFORMATION TO CHEESEMAN LLC IN PERSONAL INTERVIEWS, TELEPHONE INTERVIEWS, LETTERS, OR ANY OTHER MATERIAL THAT INSURES CONFIDENTIALITY AND FOR CHEESEMAN LLC TO RELEASE SUCH INFORMATION TO ANY OF ITS PERSONNEL WHOSE DUTIES REQUIRE THEN TO ASSESS THIS APPLICATION OR TO MAKE ANY RECOMMENDATION OR DECISIONS WITH RESPECT TO IT.

HIRERIGHT RELEASE (Formerly known as DAC & USIS)

In connection with my application for employment (including contract for services) with Cheeseman LLC I understand that a consumer report which may contain public record information is being requested from, HireRight, Tulsa, Oklahoma. This report may include the following types of information: names of previous employers, dates of employment, reason for termination of employment, work experience, accidents, etc. I further understand that this report may contain public record information concerning my driving record, workers' compensation claims, credit, bankruptcy proceedings, criminal records, etc. from federal, state, and other agencies which maintain such records; as well as information from HireRight concerning (1) previous driving record requests made by others from such state agencies, (2) state-provided driving record, (3) claims involving me in the files of insurance companies.

BY MY SIGNATURE BELOW, I AUTHORIZE, WITHOUT RESERVATION, ANY PARTY OR AGENCY CONTACTED BY DAC/USIS/HIRERIGHT TO FURNISH THE ABOVE MENTIONED INFORMATION.

I have the right to make a request to HireRight, upon proper identification, to request the nature and substance of all information in its files on me at the time of my request, including the sources of information, and the recipients of any reports on me which HireRight has previously furnished within the three year period preceding my request. HireRight can be contacted by mail at PO Box 33181, Tulsa, OK 74153, or by phone at (800) 381- 0645. By my signature below, I hereby consent to your obtaining the above information from HireRight and I agree that such information which HireRight has or obtains regarding my employment history with you, if I am hired, will be supplied by HireRight to other companies which subscribe to HireRight services.

FMCSA PRE-EMPLOYMENT SCREENING PROGRAM RELEASE

In connection with your application for employment with Cheeseman LLC (the Prospective Employer), it may obtain one or more reports regarding your driving, and safety inspection history from the Federal Motor Carrier Safety Administration (FMCSA). If the Prospective Employer uses any information it obtains from FMCSA in a decision to not hire you or to make any other adverse employment decision regarding you, the Prospective Employer will provide you with a copy of the report upon which its decision was based and a written summary of your rights under the Fair Credit Reporting Act before taking any final adverse action. If any final adverse action is taken against you based upon your driving history or safety report, the Prospective Employer will notify you that the action has been taken and that the action was based in part or in whole on this report. The Prospective Employer cannot obtain background reports from FMCSA unless you consent in writing. If you agree that the Prospective Employer may obtain such background reports, please read the following and sign below: I authorize Cheeseman LLC (the Prospective Employer) to access the FMCSA Pre-Employment Screening Program (PSP) system to seek information regarding my commercial driving safety record and information regarding my safety inspection history. I understand that I am consenting to the release of safety performance information including crash data from the previous five (5) years and inspection history from the previous three (3) years. I understand and acknowledge that this release of information may assist the Prospective Employer to make a determination regarding my suitability as an employee. I further understand that neither the Prospective Employer nor the FMCSA contractor supplying the crash and safety information has the capability to correct any safety data that appears to be incorrect. I understand I may challenge the accuracy of the data by submitting a request to <https://dataqs.fmcsa.dot.gov>. If I am challenging crash or inspection information reported by a State, FMCSA cannot change or correct this data. I understand my request will be forwarded by the DataQs system to the appropriate State for adjudication. I have read the above Notice Regarding Background Reports provided to me by Prospective Employer and I understand that if I sign this consent form, Prospective Employer may obtain a report of my crash and inspection history.

BY MY SIGNATURE BELOW, I HEREBY AUTHORIZE CHEESEMAN LLC THE PROSPECTIVE EMPLOYER AND ITS EMPLOYEES, AUTHORIZED AGENTS, AND/OR AFFILIATES TO OBTAIN THE INFORMATION AUTHORIZED ABOVE.

NAME

SIGNATURE

DATE

CHEESEMAN LLC

Pre employment Questionnaire (Please circle YES or NO)

- 1) Are you able to perform the essential functions of the position as set forth in the following job description?.....YES / NO
- 2) Have you tested positive or refused to submit to a DOT drug or alcohol pre-employment test (within the past three years) from a motor carrier who did not hire you?.....YES / NO
- 3) Have you ever been convicted of a crime?.....YES / NO

If YES to question 2, please provide name and address of Motor Carrier on the back of this questionnaire.

If YES to question 3, please state the nature of the offense, when it occurred, and the disposition on back of this questionnaire.
Answering YES to questions 2 or 3 will not necessarily be a bar to employment. This information will be used only for job-related purposes and only to the extent permitted by applicable law.

NAME: _____ SIGNATURE: _____ DATE: _____

Job Description

◆ Job Summary

Safely and efficiently operate a commercial motor vehicle in compliance with company guidelines as well as federal and state regulations in order to handle and deliver freight undamaged and on time.

◆ Eligibility Requirements

Posses and maintains a valid commercial drivers license, with company specified endorsements including Hazardous Materials.

One year previous experience in the same type of operation or 100,000 miles, unless hired under the trainee program.

The ability to read, write and perform simple mathematical calculations with the mental ability to understand receipts, maps, road signs, maintain logs, etc.

The ability to clearly communicate verbally in English through the use a telephone, keyboard and one on one conversations.

Knowledge of USDOT and State regulations

Available for trips accommodating freight movements and ability to be away from home for extended periods of time.

◆ Job Duties

Drive any equipment to a specified destination anywhere within the continental US or Canada in accordance with federal and state regulations.

Hook and unhook trailers from the tractor and cranking a lever to raise and lower landing gear.

Apply knowledge of commercial driving and skills in maneuvering the vehicle at varying speeds in difficult situations, such as heavy traffic, adverse weather conditions or tight areas.

Promptly report any delays due to breakdowns, weather or traffic conditions or emergencies, or in the event of irregularities relating to pick up and delivery.

Appropriate representation of the company through proper appearance, conduct and behavior.

Ensure all shipping papers are properly completed to determine the nature of the load and to check the presence of hazardous materials.

Maintain records required for compliance with federal regulations, state laws, forms used by customs on international loads and company guidelines including but not limited to driver's logs, records of fuel purchases, mileage records and delivery receipts.

Proper loading and unloading of freight to assure safety and minimal risk of damage to cargo and danger to persons such as proper securing of load bars, blocking, straps and locks.

Knowledge of the monitoring of specialized equipment such as heater units, covered wagons, and refrigerated units. Also, fueling vehicles, check engine oils and coolant levels.

Inspect equipment for defects and safe operating condition and cargo for proper securement before, during and after trips and submit written reports on the condition of the equipment at the end of the trip or day

◆ Physical Requirements

Meet or exceed the medical standards set by the USDOT.

Satisfactorily pass a NIDA drug test and/or alcohol test and be subject to additional testing throughout the course of employment.

Operate a commercial vehicle without taking any medications, medically prescribed or over the counter, that may produce mental or physical fatigue, impair judgment or alertness.

Sit and remain alert while driving for up to 11 hours per day, working up to 14 hours per day and up to 70 hours in any 8 day period.

Shift manual transmissions and operate foot pedals.

Perform squatting and crouching for various tasks.

Climb in excess of six (6) feet.

Performing pushing and pulling of freight weighing up to 1,000 pounds with the assistance of a mechanical device such as a load jack or lift truck.

Perform pushing and pulling of freight weighing up to 200 pounds without the assistance of a mechanical device.

Lift freight from one (1) pound up to 80 pounds of varied sizes and shapes and carry freight up to the length of the trailer.

Reach for freight at all levels.

Load and unload freight weighing as much as 45,000 pounds. Balancing 500 pound drums on their rims and rolling them into position.

Spend up to 50% of the day standing and/or walking on surfaces such as concrete, wood and metal, and sometimes on slippery and wet surfaces at various intervals.

Drivers will be subject to irregular work schedules, temperature and weather extremes, long trips, short notices for assignment of a trip, tight delivery schedules, delay en route and stresses and fatigue related to driving a heavy commercial vehicle on crowded streets and highways.

[This Job Description is intended to be an accurate reflection of the current job, the company reserves the right to revise the job or to require that other or different tasks be performed as circumstances change]